

RACE AND ETHNICITY SELF CERTIFICATION

Oak Hills Manor requests the following information in order to comply with the Housing and Economic Recovery Act (HERA) of 2008, which requires all Low Income Housing Tax Credit (LIHTC) properties to collect and submit to the U.S. Department of Housing and Urban Development (HUD), certain demographic and economic information on tenants residing in LIHTC financed properties. Complete one form for each household member.

Although Oak Hills Manor would appreciate receiving this information, you may choose to not furnish it. You will not be discriminated against on the basis of this information, or on whether or not you choose to disclose it.

Head of Household Name: _____ Household Member: _____
 820 Civic Heights Drive. Unit: _____
 Circle Pines, MN 55014

Ethnic Categories	Select One
Hispanic or Latino	
Not Hispanic or Latino	
I do not wish to disclose this information	
Racial Categories	One or More
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Other	
I do not wish to disclose this information	

Definitions of categories may be found on the following page of this form.

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge. The undersigned further understand(s) that providing false representation herein constitutes an act of fraud. False, misleading, or incomplete information may result in the termination of a lease agreement.

 Tenant Signature

 Date

GENERAL INSTRUCTIONS

This form was created for the purpose of collecting race and ethnic data under the LIHTC program. Owners and agents are required to offer the applicant/tenant the option to complete the form at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual certification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not disclose their race and ethnic data; however, the appropriate selection not to disclose must be selected and the form signed accordingly. Parents or guardians are able to complete the form for children under the age of 18.

ETHNIC CATEGORIES DEFINED

The two ethnic categories you should choose from are defined below. You should check one of the two categories.

Hispanic or Latino

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."

Not Hispanic or Latino

A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

RACIAL CATEGORIES DEFINED

You may select one or more of the five racial categories as defined below:

American Indian or Alaska Native

American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American

A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."

Native Hawaiian or Other Pacific Islander

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White

A person having origins in any of the original peoples of Europe, the Middle East or North Africa.