

**Self-Employment Certification (for new business)**

*Do not complete this form if you do not own a business and only work for cash*

Applicant's Name \_\_\_\_\_ Social Security # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Date Business Opened: \_\_\_\_\_

*If you already filed a tax return with Schedule C for your business, complete the Self-Employment Certification for existing business.*

My business currently earns a total of \$ \_\_\_\_\_ per month for the following work: \_\_\_\_\_

1. Expected Gross Annual Income (total amount my business will earn per year): \$ \_\_\_\_\_

2. Anticipated Annual Expenses for my business:

- a. Interest on Loan(s) \$ \_\_\_\_\_
- b. Cost of supplies and materials \$ \_\_\_\_\_
- c. Business Rent \$ \_\_\_\_\_
- d. Utilities \$ \_\_\_\_\_
- e. Wages and Salaries, including what I pay to myself \$ \_\_\_\_\_
- f. Employee Withholding Tax \$ \_\_\_\_\_
- g. Federal Withholding Tax \$ \_\_\_\_\_
- h. State Withholding Tax \$ \_\_\_\_\_
- i. FICA \$ \_\_\_\_\_
- j. Sales Tax \$ \_\_\_\_\_
- k. Other (Itemize on Reverse) \$ \_\_\_\_\_
- l. Straight Line Depreciation \$ \_\_\_\_\_
- Total Expense \$ \_\_\_\_\_**

3. Expected Net Annual Income (*this is your expected gross annual Income minus your anticipated annual expenses*) \$ \_\_\_\_\_

I expect my business will have a net income of \$ \_\_\_\_\_ for the next 12 months (from \_\_\_\_\_, \_\_\_\_\_ (date), to \_\_\_\_\_, \_\_\_\_\_ (date)).

Under penalties of perjury, I certify that the information presented in this Self-Certification is true and accurate to the best of my knowledge and belief. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in termination of the lease agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print your name: \_\_\_\_\_ Tel. #: \_\_\_\_\_  
 Address \_\_\_\_\_ Email \_\_\_\_\_

**PENALTIES FOR MISUSING THIS CONTENT:** Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security act at 208 (a) (6), (7) and (8). Violations of these provisions are cited as violations of 42 USC 408 (a), (6), (7) and (8).